

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, AUGUST 7, 2019**

The Regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Douglas Markham
Mr. Scott Youngs
Mr. Seth Barrows
Mr. Andrew Bringuel, II
Mr. John Fish

ROLL CALL

BOARD MEMBERS ABSENT:

Mr. Nicholas Drew, Vice-President

ADMINISTRATIVE STAFF PRESENT:

Mr. Timothy Calice, Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. Mark Wilson, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal & Director of PE and Athletics
Mrs. January Pratt, Primary School Principal

OFFICERS PRESENT:

Mrs. Donna Marie Utter, District Clerk

6. EDUCATION & PERSONNEL

3. Appointment(s):

Lifeguards – M.K. Kelly

ADD/DELETIONS TO AGENDA

- Motion made by Fish, seconded by Markham, to approve the minutes of the Regular Board Meeting held on held on July 24, 2019 as presented.

APPROVE MINUTES 7/24/19 MEETING

Yes-6, No-0

- August 19 – JV & Varsity Sports Begin
- August 21 – Board of Education Meeting – 6:00 p.m.
- August 22 – Parent Fall Sports Information Night
- August 28 – New Teacher Orientation
- September 2 – Labor Day Holiday
- September 3 & 4 – Staff Development Days – No Students
- September 4 – Open House @ High School 1:00 – 3:00
Middle School 5:30 – 7:00
- September 4 – Board of Education Meeting – 6:00 p.m.
- September 5 – First Day of Classes

CALENDAR

- None.

PUBLIC COMMENT

- Bryan Ayres, Director of PE & Athletics, reviewed the End of Season Reports filed by the Spring coaches. He highlighted the following:

**REPORTS:
ATHLETIC REPORT-
MR. AYRES**

Baseball: Varsity team only had 10 athletes, but did remarkably well finishing 2nd in the MAC and making it to the Section IV Class C quarterfinals. The team had new uniforms this year and utilized the turn due to a lot of rain at the start of the season. Grounds crew did a great job keeping the field in good shape despite all the rain. MAC Awards: First-team: Logan Kennedy and Nick Shoemaker;

- Second-team: Trent Rapp, Grayson Flanagan and Brandy Scott. Grayson Flanagan was also named to the All-Academic Team.

Modified Baseball: The team made great progress. They lost some practice time and a game or two due to the rainy weather.

Softball: Very successful season 14-4, which was the most wins in 7 years. The team also won 2 sectional games and finished 2nd in the MAC. MAC Awards: First-team: McKenna Sergi, Olivia Kennedy, Alex Brown; Second-team: McKenzie Scott, Kiley Ferris; Honorable Mention: Payton Yahner and Baileigh Estabrook.

Modified Softball: The season was affected by weather with some games being called and others not played. Overall the team improved. Coaches had players set team goals and individual goals. They also documented on a spreadsheet the amount of playing time for each athlete.

Track: Season was also affected by the poor weather. Tristan Austin pleased 3rd in Section IV for the high jump. Needs: Sand pits need more sand and tenting the tarps over the pits to allow for water runoff. There was also a problem with keeping parents out of the track area during meets.

Modified Track: Low number of athletes (11). Overall, season went well.

Tennis: 21 athletes, which meant a majority of the team had exhibition matches only. The team finished 2nd in the MAC. MAC Awards: First-team: Brandon Whitaker, River McCumiskey; Second-team: Kevin Gyurik. Needs: Fencing at the courts needs addressing, especially the gates.

- Board member Youngs commented that there are now 2 batting cages in the gym which has allowed teams to have more productive indoor practices. He also noted that the Softball team is still requesting dugouts and he has heard concerns with athletes walking on the track with cleats, even though safe crossing mats have been placed across the track.

- Bryan Ayres also shared the following:

- A parent/student athlete handbook
- An emergency action plan which will be shared with all coaches. Mock drills are planned to practice the procedures.
- The district's insurance carrier is going to cover free impact concussion testing for a baseline test for all athletes and anyone one else who has a history or concern. Zach Spencer, our athletic trainer is trained to perform that test.
- A 6 minute video has been obtained from NYPHSA which highlights Parents' role in attending athletic events.
- Cameras are being installed on the turf which will allow live streaming of contests and also is compatible with coaching software which can be used for reviewing. Cameras will also be installed in the gym. These cameras are being obtained through a grant.

**BOARD COMMITTEE
REPORTS**

- None.

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MODIFICATION OF
POLICY #36
COMPREHENSIVE
ATTENDANCE**

- Motion made by Bringuel, seconded by Markham, to approve the modification of Policy #36 *Comprehensive Attendance Policy*, to change minimum Attendance for Course Credit to match current Student Handbooks from 19 days to 24 days.
Yes-6, No-0

- Motion made by Youngs, seconded by Fish, to approve the Bus Routes for the 2019-2020 school year as presented.
Yes-6, No-0

**TRANSPORTATION:
BUS ROUTES 2019-20**

- Motion made by Youngs, seconded by Fish, to approve the trip request for a bus and driver of the field hockey team to travel to Conshohocken, PA on September 21 and 22, 2019 for the MAX Field Hockey Invitational with the booster club is paying any expenses incurred for the trip.
Yes-6, No-0

**TRIP REQUEST -
FIELD HOCKEY TO
CONSHOHOCKEN, PA**

**- The Superintendent of Schools recommends
the following Board actions:**

**EDUCATION &
PERSONNEL
RESIGNATION(S):
EDWARD KOMPERDA-
ELEMENTARY TCHR.**

- Motion made by Fish, seconded by Bringuel, to accept the resignation of Edward Komperda, Elementary Teacher effective July 29, 2019.
Yes-6, No-0

- Motion made by Fish, seconded by Bringuel, to accept the resignation to retire of Marion Cassella as an Elementary Teacher, effective July 30, 2019 with appreciation for her 30 years of service to the district.
Yes-6, No-0

**MARION CASSELLA-
ELEMENTARY TCHR.**

- Motion made by Fish, seconded by Bringuel, to create the position of School Tax Collector for 2019-2020, temporary/part-time, effective August 7, 2019.
Yes-6, No-0

**CREATE POSITION-
SCHOOL TAX
COLLECTOR 2019-20**

- Motion made by Youngs, seconded by Markham, to appoint Superintendent Timothy Calice as Interim CSE/CPSE Chair effective August 1, 2019 and not to exceed August 31, 2019.
Yes-6, No-0

**INTERIM CSE/CPSE
CHAIR – SUPT.
TIMOTHY CALICE**

- Upon the recommendation of the Superintendent and on motion made by Youngs, seconded by Bringuel, the following conditional probationary appointment is hereby made:

**APPOINTMENT(S):
NICOLE KNAPP-
DIRECTOR OF SPECIAL
PROGRAMS**

Name of Appointee:	Nicole Knapp
Tenure Area:	Director of Special Programs
Date of Commencement of Probationary Service	September 1, 2019
Expiration Date of Appointment:	August 31, 2022*
Certification Status:	School District Leader/School Building Leader - Professional

- * Three year tenure due to previous tenure in same area
Yes-6, No-0

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**ASHLEY PASTERNAK-
ELEMENTARY TEACHER** - Upon the recommendation of the Superintendent and on motion made by Youngs, seconded by Bringuel, the following conditional probationary appointment is hereby made:
Name of Appointee: Ashley Pasternak
Tenure Area: Elementary
Date of Commencement of Probationary Service: September 1, 2019
Expiration Date of Appointment: August 31, 2022*
Certification Status: Childhood Education – Initial
*One year Jarema Credit as she taught here full time for the full year last year
Yes-6, No-0

**LINDA WILLIAMS-
SCHOOL TAX
COLLECTOR 2019-2020** - Motion made by Barrows, seconded by Markham, to appoint Linda Williams as School Tax Collector for the 2019-2020 school year.
Yes-6, No-0

**JENNIFER FOOTE-
CUSTODIAL WORKER** - Motion made by Barrows, seconded by Markham, to appoint Jennifer Foote as a Custodial Worker effective August 8, 2019 for a one-year probationary period ending August 7, 2020.
Yes-6, No-0

**ALICIA DUNLAP-
TEACHER AIDE** - Motion made by Barrows, seconded by Markham, to appoint Alicia Dunlap as a Teacher Aide effective September 1, 2019. Her position was previously abolished as of August 31, 2019 therefore there is no break in service.
Yes-6, No-0

**REBECCA STOCUM-
.5 FTE LONG-TERM
SUBSTITUTE MUSIC
TEACHER** - Motion made by Bringuel, seconded by Fish, to move Rebecca Stocum from the approved Substitute Roster to serve as a .5 FTE long-term substitute covering a leave of absence in Music.
Yes-6, No-0

SUBSTITUTE ROSTERS - Motion made by Fish, seconded by Markham, to appoint the following individuals to the 2019-20 Substitute Rosters effective September 1, 2019:
• Amber Parrish – Substitute LTA & Teacher Aide K-12
• Melissa Neudel – Substitute LTA & Teacher Aide K-12
Yes-6, No-0

**UNPAID VOLUNTEER
FIELD HOCKEY
COACHES** - Motion made by Bringuel, seconded by Fish, to appoint Kelly Erickson and Mckenzie Townsend as Unpaid Volunteer Field Hockey Coaches effective August 8, 2019.
Yes-6, No-0

LIFEGUARDS - Motion made by Youngs, seconded by Fish, to appoint the following individuals as Lifeguards for the 2019-20 school year:
Hannah Hatfield Amy Bentley Emily Milk
Victoria Milk Ethan Ketzak Maureen McDermott
Margo McDermott Jen Petrie Kris McDermott
Jen Griffin Sunnie Williams Ryan Starliper
Christine Battaglini Ron Rapp Baileigh Estabrook
Ella Prindle Trent DeHaan Luke DeJager
Skylar Nowalk Alec Frair Mary Shelly
Jesse Fendryk M.K. Kelly
Yes-5, No-0, Abstain-1 (Milk)

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- Motion made by Youngs, seconded by Fish, to appoint Dustin Markham and Ryan Markham as Lifeguards for the 2019-20 school year.
Yes-5, No-0, Abstain-1(Markham)

LIFEGUARDS

- Motion made by Barrows, seconded by Bringuel, to approve the Substitute Roster for the 2019-2020 school year as presented.
Yes-6, No-0

**SUBSTITUTE ROSTER
2019-2020**

- Motion made by Fish, seconded by Bringuel, to accept the Budget Status Reports for June 2019 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
Yes-6, No-0

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

- The Audit Committee will meet to review these reports. Mark Rubitski, Business Manager, will send out some possible dates to the Audit Committee and Steve Page.

- Motion made by Fish, seconded by Bringuel, to approve the transfer of \$501,338.97 into the Capital Reserve (A878) to balance the General Fund Account as of June 30, 2019.
Yes-6, No-0

**GENERAL FUND
REVIEW/RESERVE
TRANSFERS**

- Mark Rubitski, Business Manager, commented that the district had a positive fund balance of \$169,997 at the end of the 2018-2019 school year. The \$501,338.97 transfer is a combination of the positive fund balance, plus \$351,163 which was transferred from the Employee Benefit Reserve at the start of the 2018-2019 school year to balance the budget.

- Motion made by Barrows, seconded by Fish, to approve the 2019-2020 tax warrant in the amount of \$7,093,712. A Summary of the Tax Roll is attached here to as Exhibit "A".
Yes-6, No-0

TAX WARRANT

- Equalization rates within towns, can cause the approved tax levy of 3.07% to vary. Mark Rubitski and Superintendent Calice are planning to meet with the Town Assessor to better understand how the equalization rates are decided/applied so that they can correctly address any questions from the community as to the difference in the amount of tax levies.

- Motion made by Youngs, seconded by Markham, to approve the Athletic Training Services Agreement between the district and Lourdes Memorial Hospital, Inc. for services of an Athletic Trainer for the 2019-2020 school year, in the amount of \$14,500 and to authorize the Superintendent to sign the Agreement on behalf of the district.
Yes-6, No-0

**ATHLETIC TRAINING
SERVICE AGREEMENT
WITH LOURDES**

Board of Education and District Goals:

DISCUSSION ITEMS:

- Board member Fish met with the Superintendent to clarify what type of goals the Board should be pursuing. Some ideas and notes resulting from the meeting were sent to Board members for their review.

- Superintendent Calice stated that trying to set a goal to Raise Regents scores may require implementation of a program to aid in that outcome and with new administrators, he felt their first year should be spent concentrating on getting to know current programs, procedures, students and staff.
- Board member Youngs commented that goals in the past have not been measurable or offered accountability.
- Board member Fish commented that goals should provide assessments for ourselves and the Superintendent, and goals need to align with what the Superintendent is planning to do.
- Board member Bringuel stated that a Capital Project could be a goal, if the Superintendent agrees that it is attainable and what the objectives would be for reaching that goal would be up to the Superintendent to decide on.
- Superintendent Calice commented that year one he is looking to improve on some existing items, such as consistency in processes, and building a strong leadership team.
- Board member Barrows expressed a concern that the Board not get into micromanagement. His number one goal is to develop a vision for the district. The Capital Project needs to be done.
- Superintendent Calice listed the following ideas to build goals around: procedures and protocols; capital project; vision/mission statement; and positive culture. He will continue to develop goals around those areas that are attainable this year and share his ideas with board members.

- **SMART Bond Grant Money** – Board member Youngs commented that the district still has approximately \$600,000 to be used which was earmarked for instructional technology.
- Superintendent Calice stated that each building now has a teacher designated as a Technology Innovator, who will be part of the technology committee and help create a plan for what direction the district needs to go in.
- Board member Youngs asked for what has been spent out of the SMART Bond monies, what is left to be spent, and what is approvable by State Ed and what is not.

- **Board Agenda Ideas** – President Milk stated that several Board members expressed an interest in attending some other school Board meetings in the area to see how their agendas are set up and meetings are run. He does like the “Good News” idea at the start of each meeting, but perhaps calling it something else. “GCS Highlights” was suggested.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
9/5/18	Transfer to Capital Reserve	BOE	Oct. 2, 2019
5/22/19	Footlights Policy	Amanda Boel	October 2019
7/10/19	Board Training	Board & Superintendent	Ongoing

* Footlights Policy – Superintendent Calice has talked to Mrs. Boel and she is working on developing her policy ideas. Move date to October, but she can present it if she is ready sooner.

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SUPERINTENDENT'S
REPORT:**

- Superintendent Timothy Calice reported on the following:

- Still seeking an Elementary Teacher, Technology Teacher, and Transportation Supervisor.
- Met with the Mayor, Officer Messina, and a Village Trustee regarding a possible increase in local police presence and any other possible shared services.
- Meeting with the Aides' unit next week.
- Positive feedback has been received regarding the use of a consistent hiring procedure for all new hires.
- Board meeting and Middle School Open House will be a conflict for some Board members.
- Information regarding construction management firms was sent to Board members and one will make a presentation at the September 21st Board meeting.
- Buildings are looking good with everyone inside those departments stepping up and doing a good job and he thanked them for their efforts.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 2, 2019	
Building & Grounds	May 16, 2019	
Transportation	Jan. 16, 2019	
Audit	June 19, 2019	
Curriculum & Technology	Aug. 15, 2018	
Policy	Sept. 28, 2018	

* Audit Committee will meet sometime before the end of August.

- Marie Scofield, GTA President, commented that procedures and protocols are needed and this is the first time in several years that the same hiring process has been used and the teachers like the structure. She also commented that track had an athlete interested in pole vaulting this year, but our equipment is faulty and cannot be used. Regarding the Athletic Trainer, there has been a lack of procedure, protocols, and information regarding his availability and there definitely needs to be a plan before school starts.

**PUBLIC COMMENT:
MARIE SCOFIELD**

- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session for the following at 7:28 p.m.:

- To discuss the Business Manager's Contract
- To discuss a labor relations matter involving the GAA

Yes-6, No-0

EXECUTIVE SESSION

- Motion made by Bringuel, seconded by Fish, to adjourn Executive Session at 8:35 p.m.
Yes-6, No-0

**ADJOURN
EXECUTIVE
SESSION**

- President Milk reconvened the meeting at 8:35 p.m.

RECONVENE

- Motion made by Barrows, seconded by Markham, to adjourn the meeting at 8:35 p.m.
Yes-6, No-0

ADJOURNMENT

Respectfully Submitted,

Donna Marie Utter
District Clerk